**Bringsty Common Manorial Court**

**Minutes of the Ordinary Meeting**

**on Wednesday 11th May 2022**

**in Whitbourne village hall**

**Attendees:**

Catherine Fuller (chair), Tom Fisher (vice-chair), Peter Bridge (treasurer),

Tim Phillips, Jenny Creek (clerk), Niall Waller, Kirsty Udall

Cllr. Nigel Shaw (ward councillor)

Sally Knowles (Whitbourne Parish Council)

One member of the public was present.

1. **Apologies for absence**

None

1. **Minutes of the meeting of 9th February 2022**

Approved.

1. **Questions and comments from the public**

None

1. **Chair’s report – Catherine Fuller**

Biodiversity planting has been completed in the bracken area on the east of the common. 40 donated oak whips are being planted around the common including 5 on the Jubilee to mark the platinum jubilee. Thanks to Mike Davis and Ruth Lyon for this work

Philippa Clayburn has taken over the production of The Commoner. It is being issued electronically for the first time but printed copies will also be available for households who have not provided an email address. This will be reviewed subject to the reactions of residents.

Other topics are covered by the agenda.

1. **Treasurer’s report - Peter Bridge**

The accounts were circulated prior to the meeting. There has not been much activity apart from the costs arising from the platinum jubilee party, which are covered by a separate budget and not Manorial Court funds. Any profit made from the event after all costs have been cleared will be donated to charity.

Peter proposed that we should change to electronic accounting. This is acceptable to the bank.

This suggestion was carried unanimously.

**ACTION:** make the necessary arrangements for this to happen **Peter**

1. **Matters Arising and Actions from meeting of 9th February 2022**
	1. **Request for formal written report on speed limit reduction**

This is still awaited.

* 1. **Tree felling/scrub clearance by residents - draft proposal**

This has been submitted to Hereford Council for approval. Helen Beale, Hereford Council, would like to add a clause about rubbish dumping and bonfires, neither of which is permitted under council bylaws. Cllr Shaw will be having a meeting with her to clarify the wording.

It is intended that this document will be published in The Commoner and on our Facebook page and website and to be included in a Welcome pack for new residents. Cllr Shaw offered to put a proposal for the Welcome pack for approval by the committee.

**ACTION**: prepare a draft Welcome pack **Cllr Shaw**

* 1. **Website**

This is now up and running. Niall asked for feedback and suggestions for future content, for instance the history of the common. An academic has been in contact and shared e written a piece about this.

**ACTION:** send history notes to Niall **Catherine/Tom**

There was discussion about including The Commoner and the Minutes of the meetings on the website. There was concern that no private or personal detaiIs should be published so it was finally agreed that only selected parts of the Commoner will be included. The Minutes are acceptable. It was also agreed that a non-personal email address should be set up to receive mail which would then be forwarded to the appropriate person.

**ACTION**: set up an email address for incoming mail **Niall**

* 1. **Woodland Management Plan**

No work has yet taken place as we have not had confirmation from the Rural Payment Agency that we have an agreement, despite having completed and signed the necessary forms. The RPA queried whether the plan would affect commoners’ rights but this is not an issue. Cllr Shaw asked for a copy of the documentation and offered to pursue the matter.

**ACTION**: send documentation to Cllr Shaw **Tom**

* 1. **Conservation group**

The document containing guidelines for residents with regard management of areas of common adjacent to properties has been forwarded to Herefordshire council.

* 1. **Future Meetings**

Whitbourne village hall has been booked for the AGM on 22nd October 2022.

The September meeting on 14th September will be by Zoom.

Jenny reminded the committee that we need a speaker for the AGM.

A question was raised regarding the timings of the autumn meetings but after discussion it was agreed to continue with the current arrangements for the time being.

* 1. **Plant a tree for the Jubilee**

The tree planting will take place on 30th May by children, led by Mike Davies. A small plaque will be organised to commemorate the occasion - *tba*

**ACTION:** Add this to the agenda for the next meeting **Jenny**

* 1. **Crumplebury planning applications**

Details were circulated at the last meeting, and a link to the planning website was forwarded regarding an appeal about a further application.

1. **Platinum Jubilee celebrations**

Final details for this event were discussed in detail.

The Chair shared the latest flyer which will be printed for distribution and also put on the website and Facebook.

Cllr Shaw agreed to co-ordinate the parking arrangements on the day.

Tim agreed to judge the dog show.

Extra helpers were requested for various stalls and activities.

Set up would start at 0800 in the day, and the timing of the other events was clarified.

Sue Friston was thanked for all her work on the flyers, banners, bunting etc. Grateful thanks to Whitbourne and Brockhampton parish councils for the financial support and thanks to Whitbourne for the loan of gazeboes and tables.

1. **New Business**

**Planning application by the Live and Let Live**

The commentary from the Manorial Court has been submitted. A decision regarding whether the application should go to the Planning committee will be made in May.

1. **Parish Reports**
* **Ward Councillor - Cllr Shaw**There is a national consultation regarding plans to introduce charges for the disposal of DIY household waste at the tip in 2024, also whether to abolish the current system of timed entry. He will send the link to this consultation to the clerk for circulation, and it will also be on the website and Facebook page.

**ACTION:** Send the link to the clerk **Cllr Shaw**

* Balfour Beatty have £50,000 to spend in Herefordshire. It mainly concerns white-lining and Whitbourne have already requested slow signage and refreshed white lines, similar in Bromyard.
* Requests have been made to the owner of the Wheatsheaf to tidy up the site. He has indicated that he intends to apply for planning permission for a single dwelling.
* Council Officers have visited the Live and Let Live in connection with works on the common.
	1. **Brockhampton (no current representative)**
	2. **Whitbourne – Sally Knowles**

The AGM took place on 4th May 2022. Ron James was re-elected as Chair and Sally will remain as their representative on BCMC. The Chair thanked her for her involvement over the past year. She also reiterated our thanks to Whitbourne for their help with our platinum jubilee celebration.

Whitbourne celebrations for the jubilee will take place on 6th June. The Chair offered unsold items from our bring and buy stall, and bunting. This offer was accepted.

The village fete will take place on 2nd July at the church.

There will be a presentation by the police on the **smart water initiative** sometime in the next few months. Brockhampton parish have already signed up.

There was no further business so the meeting was closed.

The next meeting of BCMC will be on 14th September 2022 at 7.30 p.m. by Zoom.